

Subsidy Assistance for Corporate Events Request Form

Event Title	
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Organization Details:

Organization			
Representative		President	
Address			

Applicant's details: In relation to the organizer ☐Travel Agent ☐Land Operator ☐Hotel ☐Others ()

Name of Applicant			
Person-in-charge			
TEL		E-mail	

Schedule Detail:

Purpose of visit	Meeting/Conference / Incentive Tour / Others ()		
Schedule in Japan	Arrival: Y/M/D ____/____/____	Departure: Y/M/D ____/____/____	
Accommodation in Chiba	Hotel Name	Accommodation period	No. of Guests
	1	~	
	2	~	
	3	~	
	4	~	
	5	~	
Banquet/Party/Award ceremony	☐ Yes ☐ No Date & Time: Venue:		Total No. of Participants

Arrival detail, for those requesting for airport digital signage:

Desired display date	Y/M/D ____/____/____ Time: (:)	Flight No.	
Group's name			
Local Contact Person	(TEL :)		

Request Specification:

Eligibility	Contents	Remarks
Level 1 30 Visitor nights, or more	☐ Giveaway	※ Request Form must be submitted at least 1 month prior to the actual event. ※ The applicant to bear the cost of the green room if necessary. ※ In case of cancellation, the amount to cover the actual cost of the proceedings will be charged against the applicant.
Level 2 70 Visitor nights, or more	☐ Giveaway ☐ Digital signage *Narita Airport only ☐ Live performance	
Level 3 150 visitor nights, or more	☐ Giveaway ☐ Digital signage *Narita Airport only ☐ Live performance ☐ Hands-on/Cultural program	
Level 4 1,000 Visitor nights, or more	☐ Giveaway ☐ Digital signage *Narita Airport only ☐ Live performance ☐ Hands-on/Cultural program	

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